

AFRICAN AMERICAN IMAGES, INC.

A COMMUNICATIONS COMPANY

Submission Guidelines:

- You will receive a written response generally within a ten (10) week period. Please provide an email address for the response to be sent. We will be unable to answer telephone inquiries about your manuscript. Unsolicited manuscripts (or books) will not be returned. Please do not submit the entire script. Two to 3 sample chapters would be sufficient. Please do not send your originals. African American Images is not responsible for manuscripts that are lost. Manuscripts should be sent through the mail. Scripts sent by email or fax will not be considered.
- We do not publish reprints, poetry, plays, essays, novels, autobiographies, or biographies.
- Typically, we do not publish manuscripts exclusively addressing the Continent of Africa.
- Generally speaking, African American Images publishes books from an Afrocentric frame of reference that promote self-esteem, collective values, liberation, and skill development.
- We do not publish adult fiction. Our adult books, however, must provide solutions for African Americans.
- We do publish juvenile fiction and non-fiction.
- African American Images does not advance royalties.

House Style

In the event that our office agrees to publish your work and in order to expedite the production of your book, please incorporate the following format when typing the script.

- Mail an excerpt of your manuscript to the address below, Attn: Editorial Department.
- The manuscript should be typed in Microsoft Word 2000, XP, 2003 or 2007 (preferably 2007).
- Each chapter should be placed in a separate file. There should also be separate files for back matter (References, Bibliography, and Appendix) and separate files for front matter (Table of Contents, Introduction, and Preface).
- The manuscript's left and right margins should be 1" each.
- You may use whatever style would be most helpful in spelling, pronunciation and emphasis: Consistency, however, is crucial.
- When using charts, please use Microsoft Word's chart format.
- Use the spell check function to make sure all spelling is correct.

We appreciate your interest in our PUBLISHING services.